

G & R Consulting  
Building Code & Review Services  
188 S. Main Rd.  
Mountain Top, Pa. 18707  
Phone (570) 474-6462

**Laflin Borough  
Building Permit Packet**

Pages 1 & 2: Building Permit Application

Page 3: Fee Schedule

FOR BUILDING PERMITS YOU MUST COMPLETE AND RETURN PAGE 1 and 2.

**For Additional Information  
or  
For Scheduling Inspection of Work  
Call (570) 474-6462**

**ZONING APPROVAL** IS USUALLY REQUIRED FOR NEW CONSTRUCTION, STRUCTURAL ALTERATIONS AND ADDITIONS, INCLUDING DECKS, PATIOS, SUNROOMS, FENCES AND SWIMMING POOLS. ANY QUESTIONS REGARDING ZONING APPROVAL SHOULD BE DIRECTED TO Laflin Borough at **(570) 654-3323**

Revised 12/13/08

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Laflin Borough  
Building Permit Application

Return this form with **a copy of a cost estimate or a signed contract of all work to be completed, Three (3) sets of plans and specifications and the required fee.**

Date: \_\_\_\_\_

**Property Address of Work:** \_\_\_\_\_ PIN

(Property Identification Number): \_\_\_\_\_

**PIN is listed upon your property tax bill issued by Luzerne County**

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Contractor's Name (If Applicable): \_\_\_\_\_

Contractor # \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Description of Work: \_\_\_\_\_

TOTAL COST OF WORK: \_\_\_\_\_

Permit Fee: (Based on cost of work. See fee schedule Page 3.) \$ \_\_\_\_\_

Administration Fee: (25% of above permit fee) \$ \_\_\_\_\_

State Fee: \$ 4.00

Data Processing Fee: \$ 5.00

Shipping & Handling \$ 5.00

**Total Payment to Remit:** \$ \_\_\_\_\_

Check Number for Above Payment \_\_\_\_\_

**Make check or money order and application payable to: G & R Consulting**

**Mail To:**

G & R Consulting

188 S. Main Rd.

Mountain Top, Pa. 18707

**For scheduling inspection of work call (570) 474-6462.**

**CERTIFICATION:** I hereby certify that I am the property owner, equitable owner or authorized agent of the owner for the property and project listed in this application. I further certify that all work will be performed in accordance with the UCC Building Code, the attached plans and specifications, the Pennsylvania Building Energy Conservation Act (Act 222 of 1980) and all other applicable laws and regulations. Finally, I agree that the Building Code Official shall have the authority to enter the property and building described in this permit at reasonable hours to inspect the premises and enforce provisions of the Code and this Permit.

**Fee \_\_\_\_\_ Date \_\_\_\_\_ Applicant Signature \_\_\_\_\_**

**BUILDING CODE PERMIT:** - The undersigned Building Code Official hereby verifies that the building construction described above and within attached building plans and specifications does, to the best of my knowledge, comply with the requirements of the UCC Building Code, as adopted and amended locally. The owner(s) and contractor are hereby advised that compliance with all UCC Building Code standards is required and incomplete or inconclusive building plan details shall not be grounds for exemption from specific UCC standards.

**Review and inspection of the construction process is required to assure Code compliance.**

**The following are the minimum inspection approval requirements:  
To schedule an inspection call: (570) 474-6462. Please provide an advanced notice of 48 hour for required inspections.**

1. **Footing** - After excavation and any forming **PRIOR** to concrete pour.
2. **Foundation** - After construction, prior to backfill, complete with foundation drains, damp proofing and embedded anchor bolts and **BEFORE** any framing, including sill plate.
3. **Framing** - After construction, **PRIOR** to insulation and interior wall covering. Plumbing, electrical, etc. shall be "roughed in and fire stopped."
4. **Insulation**
5. **Wallboard**
6. **Final** - After structural completion, with all fixtures complete and functional.

**CERTIFICATE OF OCCUPANCY** - The undersigned Building Code Official hereby verifies that the building construction described above has been completed in accordance with the UCC Building Code, and has complied with other applicable local regulations necessary to facilitate occupancy. Accordingly, this Certificate of Occupancy Approval is hereby granted.

**Date \_\_\_\_\_ Building Code Official \_\_\_\_\_**

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**Lafin Borough**

**FEE SCHEDULE**

Building Permits: Based on the Total Cost of Work

Cost of Work	Fee
\$1.00 to \$500.00	\$30.00
\$500.01 to \$600.00	\$35.00
\$600.01 to \$700.00	\$40.00
\$700.01 to \$800.00	\$45.00
\$800.01 to \$900.00	\$50.00
\$900.01 to \$1000.00	\$65.00
\$1000.01 to \$2000.00	\$80.00
\$2000.01 to \$3000.00	\$90.00
\$3000.01 to \$4000.00	\$110.00
\$4000.01 to \$5000.00	\$120.00
\$5000.01 to \$6000.00	\$130.00
\$6000.01 to \$7000.00	\$140.00
\$7000.01 to \$8000.00	\$150.00
\$8000.01 to \$9000.00	\$175.00
\$9000.01 to \$10,000.00	\$190.00

Over \$10,000.01 valuation, the fees shall be \$200.00 plus \$10.00 for each additional thousand-dollar valuation of fraction thereof.

The cost of work will be based on the contract for the work or the Code Official's estimate based on either the R.S. Means Co. Inc. "Construction Data Book" (most recent edition), or Marshall & Swift, or which ever is higher.

**Any individual or contractor who shall begin work prior to securing a permit shall pay a fee equal to two times the fee that would have been charged had they received the permit prior to beginning work.**

- **Upgrade or new electrical service \$90.00**
- **Dumpster Permit \$25.00**
- **All other inspections \$140.00 per Visit**